

End of Project Audits on Implementing Partners – Program Wide Requirement

Please find below responses to clarifications received in response to the [invitation to tender published 12 August 2024](#).

Abbreviations

In Annex A, under the "Country Call" column, the abbreviation "SEM" is mentioned. Could you please clarify what this stands for?
SEM stands for Scalable Employment Model.

Contract

In Part 6, we were unable to locate the Standard Contract Template. Could you please provide this document?
The framework agreement and task order templates are both linked on the ITT page on the CFYE website. See: <https://fundforyouthemployment.nl/project-audits-implementing-partners/>

Due Diligence

To allow us conduct due diligence and complete some of our onboarding procedures, kindly share with us your registration certificate.
This will form part of the contracting process. Palladium's registration certificate will be shared with the chosen vendor, upon request.

Format

We have an understanding that one audit contract manager will be needed for the assignment. Please confirm that individual audit firm country offices can sign and issue the factual findings reports for their country as long as there is a centralized contract management team for coordination.
This is agreeable if the coordinating team ensures quality and consistency across the reporting from various offices.

Clarify whether this is an audit (ISA) or an Agreed upon procedures (ISRS 4400) engagement or both.

Agreed upon procedures only.

Will the agreed upon procedures be carried out on completion of the project or if within the period, what will be the frequency?

Each audit will take place after the project activities have ended only, but within the contract term help with each Implementing Partner.

Locations

Is it the case that the audit work always has to be carried out at the location of the country of the project in question (only exceptions when it is dangerous to travel there?).

Yes, most audits will need to take place face-to-face. Each project's audit will most likely take place in the country and city specified in Annex A.

Have the high-risk / extreme locations been scoped?

This has not been fully scoped; it would be agreed upon with the auditor. We do, however, anticipate treating Sudan projects differently.

We noted a number of projects have IP Location for audit as Netherlands and one IP has location as New York. Will the agreed upon procedures for this IPs be onsite or virtual audits may be considered?

Audits are expected to take place on-site. However, any which pose concern can be discussed and agreed at contracting stage.

Methodology

We noted the terms of reference are not specific on expected sampling coverage.

Proposed audit methodology will be reviewed as part of the technical submission.



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