

Annex G – Task Order

TASK ORDER – SERVICES AGREEMENT

Pursuant to an Agreement dated [Click to insert date](#) ('the Agreement') this Task Order is entered into on the date set out below by **Palladium Europe BV**, having its office at Creative Valley Building, Stationsplein 32 (unit 3.08) 3511 ED Utrecht, The Netherlands ("**the Company**") AND [Click here to enter text.](#) of [Click here to enter text.](#) ("**the Contractor**").

TASK ORDER NUMBER: [Click here to enter text.](#)

PROJECT NAME: [Click here to enter text.](#)

TASK ORDER START DATE: [Click to insert date](#)

TASK ORDER COMPLETION DATE: [Click to insert date](#)

LOCATION OF WORK TO BE PERFORMED: [Click here to enter text.](#)

1. The Services to be provided by the Contractor under this Task Order ('the Services') are set out in Schedule 1.
2. The payment details are set out in Schedule 2.
3. The terms of the Agreement shall apply to this Task Order.

THIS TASK ORDER IS AGREED TO AND ACCEPTED

Signed on behalf of the Company:

Signed by the Contractor:

Name: ...

Name: ...

Position: ...

Position: ...

Date: ...

Date: ...

SCHEDULE 1 – THE SERVICES

1. The Services to be provided by the Contractor under this Task Order are:

Click here to enter text.

2. The deliverables, outputs, milestones and timetable for providing the Services are set out below:

Click here to enter text.

3. The Contractor Personnel permitted to provide the Services, and their daily rates are set out below:

Name	Role/Position/Input	Total Input	Daily Rate	Total Cost
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

SCHEDULE 2 – PAYMENT DETAILS

The payment terms outlined in the Agreement will apply.

ITEM	TERMS
Total Contract Sum:	The total sum to be paid to the Contractor for the Services under this Task Order shall not exceed <<insert amount>> <<insert currency>> .
Expenses to be paid in addition to Contract Sum:	<p>Click here to enter text.</p> <p><input type="checkbox"/> Sundry and Incidental Expenses Allowance (per diems) is to subsidise non-accommodation costs including meals, laundry and all other personal costs when out of station. This allowance, also referred to as per diems, is set in accordance with the Project’s general procedures manual and is reviewed at the discretion of the Company. Allowances are provided on the basis of per night away from the Contractor’s project location.</p> <p>For this Project per diems will be paid at the rate of <<insert rate>> per day.</p> <p>OR</p> <p><input type="checkbox"/> Not Applicable</p>
Payment	<p>Payment is made in accordance with Annex B of the Agreement and the terms of this Task Order.</p> <p>Amounts are in the Currency listed on the Cover Page of the Agreement.</p>

	<p>The Contractor will be entirely responsible for all risks arising out of currency fluctuations associated with this Task Order.</p> <p>The invoice will be formulated solely on the basis of the Total Agreement Sum. Payments for taxes, insurances, superannuation, non-working days and all other overheads and expenses of whatsoever nature that may be incurred (except those otherwise specifically provided for in the Agreement and this Task Order) are the sole responsibility of the Contractor.</p>
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